



Protect Your Computer and Online Activity

- Install anti-virus software on your computer and obtain updates on a regular basis.
- Release personal information on email correspondence only if you have initiated contact with a company, organization or individual and determine the recipient to be trustworthy.
- Never provide personal information when replying to unsolicited emails.
- Be cautious when using Wi-Fi or public computers.

Protect Your Computer Passwords

- Periodically change your online password, including those you use with online merchants.
- Avoid using obvious passwords, like your date of birth or children's names.
- Create passwords with a mix of upper and lower case characters, as well as numbers and symbols.



Protect Your Bank Accounts

- · Never share your account numbers, Personal Identification Number (PIN) or passwords.
- Be cautious of telephone calls requesting bank information where you have not initiated contact.
- · Mail checks in a locked mailbox.
- Enroll for online statements to avoid lost or stolen statements in the mail.
- Review your account statement carefully every month and report any suspicious activity immediately.







Protect Your Personal Information

- Store legal documents, contracts and passports in a safe deposit box or personal vault.
- Never provide your social security number over the phone unless you have initiated contact with a company, organization or individual you consider trustworthy.
- Shred documents containing personal information.

Review Your Credit Report

To monitor activity on your U.S. accounts, obtain a free credit report once a year by visiting **www.annualcreditreport.com**

If you suspect that your identity has been compromised, take action right away.

- Review all bank and credit card activity and immediately call these institutions to report suspected fraud
- 2 Immediately contact the three credit bureaus to place a fraud alert on all your accounts. These bureaus provide free reports once a year and free reports to victims of identity theft

Equifax	1-800-525-6285	www.equifax.com
Experian	1-888-397-3742	www.experian.com
TransUnion	1-800-680-7289	www.transunion.com

- 3 File a report with your local police department
- (4) If you suspect Social Security number theft, contact the Social Security Administration

1-800-269-0271 or www.ssa.gov

5 File a complaint with the Federal Trade Commission (FTC) 1–877–ID THEFT (438–4338) or www.ftc.gov/idtheft



